

# NEEDHAM MARKET TOWN COUNCIL

Chairperson: Cllr Martin O' Shea



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01449 722246 (Answerphone)

You are hereby summoned to a **Meeting of the Planning Committee of Needham Market Town Council** which will be held in the Green Room of the Needham Market Community Centre, School Street on **Monday 3<sup>rd</sup> March 2025 at 7.00pm** to consider items specified on the agenda below. **Members of the public are welcome to attend the meeting.**



Shannon Smith  
Town Clerk  
25.02.2025

## PLANNING COMMITTEE AGENDA

### 1. **APOLOGIES**

To receive **and approve** Apologies for Absence.

### 2. **MINUTES**

To adopt Minutes from the Planning Committee held Monday 3<sup>rd</sup> February 2025.

### 3. **INTERESTS**

- a. To receive any Declarations of Pecuniary or Non-Pecuniary Interests by Members pertaining to any item on this Agenda.
- b. To approve any Dispensations with respect to Disclosable Pecuniary Interests

**4. QUESTIONS AND REPRESENTATIONS FROM MEMBERS OF THE PUBLIC**

Members of the press and public will be invited to address the Meeting.

*Order Note: A maximum of 30 minutes is designated for public participation time with no individual speaker exceeding three minutes unless otherwise granted an extension by the Chairman.*

**5. TOWN CLERK'S REPORT**

To receive any specific items from the Town Clerk.

**6. DECISIONS**

To receive and note decisions on planning applications pertaining to Needham Market Town which have been received ([attached at page 3](#)).

**7. CONSULTATION ON R16 BAYLHAM NP**

To receive and discuss the consultation under Reg' 16 of the Neighbourhood Planning (General) Regulations 2012 ~ The Baylham Neighbourhood Plan 2024 – 2037  
<https://www.midsuffolk.gov.uk/w/baylham-neighbourhood-plan> (further details [attached at page 4](#)).

**8. PLANNING APPLICATIONS**

To consider Applications ([attached at page 6](#))

**9. NEIGHBOURHOOD PLAN REVIEW**

To receive a verbal update.

**10. SPEEDING CONCERNS**

To discuss residents' concerns regarding speeding and pedestrian safety within the town.

**ITEM 6**

| Application & Address | Proposal   | Suffolk District Council Decision |
|-----------------------|--|-----------------------------------|
| AP/23/00039,          | 4 Lime Tree Close Needham Market Suffolk IP6 8TE | Application dismissed             |

Our ref: Baylham NP Reg 16 Consultation  
Date: Friday 7 February 2025  
*Sent by e-mail*



Dear Sir / Madam

1. Consultation under Regulation 16 of Neighbourhood Planning (General) Regulations 2012 (as amended)
2. The submission draft Baylham Neighbourhood Plan 2024 - 2037

We are contacting you because you are a statutory consultee or because you or your client have previously expressed an interest in planning matters in the parish of Baylham, Suffolk.

Baylham Parish Council have submitted their draft Neighbourhood Plan to Mid Suffolk District Council under Regulation 15 of the Neighbourhood Planning (General) Regulations 2012 (as amended). In accordance with Regulation 16, our formal consultation on this draft Plan begins on Monday 10 February 2025.

Written comments are being invited from statutory consultees and from those who live, work and carry on business in the designated area (the parish) on whether or not this 'plan proposal' (the submitted Plan) meets the basic condition tests set out in Paragraph 8(2) of Schedule 4B of the Town & Country Planning Act 1990.

The basic condition tests require that this Plan:

- has regard to national policy and guidance issued by the Secretary of State
- contributes to the achievement of sustainable development
- is in general conformity with the strategic policy of the development plan for the area of the authority [i.e., general conformity with the [Babergh & Mid Suffolk Joint Local Plan](#)]
- does not breach or is otherwise compatible with EU obligations – this includes the SEA Directive of 2001/42/EC
- and, that the making [adoption] of the Plan is not likely to have a significant effect on a European site (as defined in the Conservation of Habitats and Species regulations 2010(d), either alone or in combination with other plans or projects.

The submission draft Plan, a Basic Conditions Statement, a Consultation Statement, and other documents can be found at: <https://www.midsuffolk.gov.uk/w/baylham-neighbourhood-plan>

If you made a representation on this Plan at the last (pre-submission) consultation stage, you might want to look at the Consultation Statement to see how those have been addressed.



Babergh and Mid Suffolk District Councils  
Endeavour House, 8 Russell Road, Ipswich, Suffolk, IP1 2BX  
Telephone: (0300) 1234 000  
[www.babergh.gov.uk](http://www.babergh.gov.uk) / [www.midsuffolk.gov.uk](http://www.midsuffolk.gov.uk)

Printed copies of the draft plan have also been deposited at St Peters' Church, Baylham, from where they can be borrowed.

If you are having difficulties accessing any of the consultation documents please contact us using the details provided at the end of this letter so we that we can explore ways to help you.

**How to submit your comments:**

**All representations (your comments) must be made in writing and must arrive by no later than 4:00pm on Friday 28 March 2025.**

Without prior agreement, it will not be possible to accept late representations.

When responding, please make sure that you clearly identify which paragraph / policy your comment(s) relate too. If your representation contains maps, site plans etc., for practical reasons, please try to limit the size of these to no larger than an A3 page.

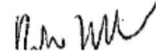
- You can e-mail your comments to: [communityplanning@baberghmidsuffolk.gov.uk](mailto:communityplanning@baberghmidsuffolk.gov.uk)
- Alternatively, you can post them to: 'Baylham NP Consultation', c/o Planning Policy Team, Mid Suffolk District Councils, Endeavour House, 8 Russell Road, Ipswich, Suffolk, IP1 2BX.

Please note that your comments cannot be treated as confidential and, with the exception of personal details, they will be published on our website at the end of this consultation. You should not assume that there will be further opportunities to provide new information but you can state if you wish to be notified when we publish the Examiners Report and also if/when this Plan is 'made' (adopted) by Mid Suffolk District Council.

At the end of this consultation period, the Parish Council will also be given an opportunity to respond to any new issues raised at this stage prior to their Plan being submitted for independent examination.

Further updates will be published on our Baylham NP webpage as and when required.

Yours faithfully,



ITEM 8

## Planning Application Report

|   |
|---|
| <p><b>Application No:</b> - DC/25/00675</p> <p><b>Address:</b> - 55 High Street Needham Market Ipswich Suffolk IP6 8AL</p>  |
| <p><b>Proposal:</b> - Application for works to trees in a Conservation Area - Remove 1No Fir tree as leaning and in danger of falling. Reduce height of 1No Holly tree. Remove 1No Elderflower Tree as it is dead. Reduce height of 1No Holly Tree, reduce height of 1No Elderflower tree removing dead branches. Cut back 1No Tree of Heaven as it is leaning on the fence. Reduce height of 1No Bay tree.</p>   |
| <p><b>Relevant Site History:</b> - None</p>   |
| <p><b>Representations:</b> - None</p>   |
| <p><b>Recommendation:</b> - The proposed works have been assessed in accordance with the Suffolk Design Guide, the National Planning Policy Framework (NPPF) (notably Section 15 – Conserving and Enhancing the Natural Environment), and local policies regarding tree protection and conservation areas. The following key points have been considered:</p> <p>The removal of the Fir tree and Elderflower tree is justified as they are either leaning dangerously or dead, aligning with the principles of maintaining public safety and ecological health.</p> <p>The reduction in height of the Holly, Elderflower, and Bay trees is considered reasonable to maintain their health and prevent potential structural issues. The cutting back of the Tree of Heaven is necessary to prevent damage to the existing boundary structure (fence). As the site is within a Conservation Area, efforts should be made to preserve the natural landscape and biodiversity.</p> <p>The removal of trees should be mitigated through appropriate replacement planting to maintain the area’s ecological and aesthetic value, in accordance with NPPF Paragraph 131, which encourages tree retention and new tree planting.</p> <p>Any tree works should be carried out by a qualified arborist to ensure proper procedures and minimal impact on the surrounding environment. Replacement planting should be required for any removed trees, with native species preferred to enhance biodiversity.</p> <p>Works should be scheduled outside of the bird nesting season (March–August) unless an ecological survey confirms no nesting birds are present. Pruning works should follow British Standard BS 3998:2010 – Tree Work Recommendations to ensure tree health and longevity.</p> <p>Based on the above assessment, the Town Clerk would recommend Needham Town Council supports the application, subject to the outlined conditions to ensure compliance with conservation and environmental policies. Comments are required by March 7<sup>th</sup>.</p> |