



Needham Market Town Council

Needham Market town Council Office, Community Centre, School Street, Needham Market, Suffolk IP6 8BB
01449 722246

<https://www.needhammarket-tc.gov.uk/>

Town Clerk/RFO: Georgina de Cova

Assistant Clerk: Jessica Green

You are hereby summoned to a Meeting of the Community and Assets Committee of Needham Market Town Council which will be held on Tuesday 16th December 2025 at 7PM in the Green Room at Needham Market Community Centre, to consider the items on the agenda below.

Georgina de Cova

Town Clerk

AGENDA

1. To receive and approve Apologies of Absence
2. To receive any Declarations of Pecuniary or Non-Pecuniary Interests by Members
3. To approve any Dispensations with respect to Disclosable Non-Pecuniary Interests
4. To receive and confirm the Minutes of the Community and Assets Committee meeting held on **14th October 2025**
5. To receive a report from the Town Clerk
6. To discuss and confirm process for monitoring of the valuation of Town Council Assets
7. To review the current Flood Plan and consider any updates needed
8. To review the ROSPA inspection reports





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9. To discuss the provision of Christmas Lighting within the Town

10. To receive a proposal for a Needham Market Family Fun Day

11. To invite members to suggest ideas for future projects

This is an opportunity for Councillors to contribute ideas, for members of office staff to investigate further

12. To discuss, and agree for recommendation to Town Council, the earmarking of reserves.

13. To discuss, and agree for recommendation to Town Council, quotes received for maintenance of a boundary within the Burial Ground

14. To discuss the provision of new Town Maps

15. To discuss the provision of Salt Bins

16. To discuss the existing Noticeboards within the Town

17. To receive an update on the provision of litter bins and a noticeboard within the St George's Park estate

18. Matters to be raised by members

This is an opportunity for members to raise any matters for consideration for future committee meetings. Please note this is not an opportunity for discussion or debate

19. To confirm the Date, Time and Location of the next Community and Assets Committee Meeting.

Members of the Public are welcome to attend the meeting.

